

**PSG MEETING MINUTES**

**DATE:** Monday 6<sup>th</sup> May 2019

**PRESENT:** Jenny Anderson, Heather Down, Fiona Breed, Cindy Hooker, Lisa Morresey

**APOLOGIES:** Kylie Flevill, Kyra Ormsby, Barbara Wood, Rebecca Cross, Katie Davies

**GENERAL BUSINESS:**

- General discussion on whether we have a few too many events close together. Play it by ear – may depend what help we can get from parents. Learning conference date and MMI cross country dates have had to be changed since the last meeting.
- Bakers Delight have confirmed that we can be included in their ‘dough’ programme. More information at the next meeting.
- Several up and coming events require sausage sizzles, **Heather/Fiona investigating sausage and bread options.**
- PSG to send email through to parents asking for event help (Disco and Bake Sale). **Heather/Jenny**
- Fundraising goals and tally to be publicised, Cindy can design something visual. Money raised to be used for a new van and/or items on the teacher wish list.

Event	Lead	Date	Notes	Actions
Mamas Donuts	Anna, Kylie, Patria	Thursday 23 <sup>rd</sup> May	<ul style="list-style-type: none"> <li>* Posters up and looking great.</li> <li>* Max of 2 per child initially, to ensure they don't sell out too fast. 700 ordered.</li> <li>* Use mamas donut bags (free) to hand children their donuts.</li> <li>* Pay and collect at the same time, morning tea outside canteen (inside if raining). Any left overs will be sold at lunch.</li> <li>*Probably have another donut day later in the year.</li> </ul>	<ul style="list-style-type: none"> <li>* <i>Sub group organising details for the day- no additional help needed at this stage.</i></li> </ul>
MMI Cross Country	Jenny	Thursday 13th June	<ul style="list-style-type: none"> <li>* Sausage sizzle and juicie in classroom for lunch after cross country.</li> <li>* Kids to order earlier that week? Form and communication to children?</li> <li>* Class monitors can collect in trays to return to class.</li> <li>* Keep sausages in oven until classes are ready to collect.</li> </ul>	<ul style="list-style-type: none"> <li>* Already have juicies, sausages, bread and sauce to be sourced. <b>Fiona/Heather</b></li> <li>* <b>Lisa/Karen</b> to let us know if school still has canteen trays.</li> </ul>

Disco	Heather, Fiona, Barbara	Wednesday 26 <sup>th</sup> June <b>(NEW DATE)</b>	<ul style="list-style-type: none"> <li>* Feedback requested from school councilors/classes on theme and food.</li> <li>* Poster needed once theme is confirmed</li> <li>* DJ needed</li> <li>* Based on previous years expect around 200 children to attend.</li> <li>* Parent help on the night needed- TBC.</li> <li>* Refer to “Disco Document” for details on how it has been done in the past</li> </ul>	<p><b>Karen</b> to feedback to Jenny/Heather</p> <p><b>Cindy</b> to do poster.</p> <p><b>Jenny</b> looking into with Rebecca Cross</p> <p><b>Jenny</b> to pass document/link to Heather and Fiona.</p>
Bake Sale	Barbara	Friday 5 July <b>(DATE CONFIRMED)</b>	<ul style="list-style-type: none"> <li>* Baking can be dropped off during learning conferences (day before on Thursday 4 July) or before school on Friday. Hall can be open for deliveries.</li> <li>* Advertise in newsletter and on Facebook. Use poster to aid with this.</li> <li>* To be held at morning tea. May need several serving stations/helpers as it can be a frenzy. Maybe 50c, \$1, \$2 tables to make it easier.</li> </ul>	<p><b>Cindy</b> to do poster.</p> <p><b>Karen</b> to add to school newsletter and Facebook.</p>
Elite Cross Country	Jenny	9 <sup>th</sup> August	<ul style="list-style-type: none"> <li>* To be discussed at next meeting.</li> <li>* Are we allowed to provide a sausage sizzle. Council may need a free permit to inform them of the activity.</li> <li>* Hellers can provide portable caravan (and maybe we have other contacts)</li> </ul>	<p><b>Lisa</b> to confirm with cross country organisers if sausage sizzle is OK.</p> <p><b>Fiona</b> happy to sort permit.</p>
Big Event Diner en Noir	TBC	24 <sup>th</sup> August (possibly)	<ul style="list-style-type: none"> <li>* To be discussed at a future meeting.</li> <li>* Use school hall</li> <li>* Black dress/Casino night</li> <li>* Grazing platters no formal dining</li> </ul>	

**NEXT MEETING:** 10<sup>th</sup> June at 7pm.